

**Attendees:** Jennifer Gray, Lisa Achilles-Belanger, Kristine Keene (Teacher rep), Kate Mays (Teacher Rep) Shauna Aubin, Julie Hodson, Care Greaves, Jayme Blyth, Nicole Vingerhoeds. Jessica Malone-Daniher, Richelle Lessard, Sherrie Quistberg, Abby Anderson, Nicole Minor

**Regrets:** Amanda Brennan

## 1. Call to Order - 6:31 p.m.

## 2. Approval of Agenda

- Mabel's Labels Fundraiser added to agenda.
- Request from Shelby Wickham, Librarian, added to agenda.
- Current Business moved up to follow agenda approval.

**MOTION:** Jessy moved to approve the agenda. Seconded by Abby. All in favour.

## 3. Current Business

### Elections

- Only three nomination forms received – Shauna Aubin for Chair, Amanda Brennan for Secretary and Jayme Blyth for consideration for any position necessary. *Thanks to all for submitting your nomination forms!*

**MOTION:** Jessy moved to have only one chair and no co-chair. Seconded by Caralyn. All in favour.

- Shauna Aubin acclaimed as chair, Amanda Brennan acclaimed as Secretary and Jayme Blyth acclaimed as Treasurer.

### Review and Approve Governance Bylaw

**MOTION:** Care moved to amend the Governance Bylaw to state,

*“Meetings will be held monthly during the school year on the second Tuesday of the month at 6:30 p.m. at the school. The first meeting in September will be held on the 3<sup>rd</sup> Tuesday of the month to allow time for elections and recruitment. The principal will provide advance notice of all meetings to parents.”* Seconded by Richelle. All in favour.

## 4. Principal's and Vice Principal's Reports

- Teacher reps on council this year are Kristine Keene, Kate Mays, Justin Kakis and Jana Hall.
- The Seven Grandfather Teachings/Viper Etiquette is being promoted at the school, focusing on human kindness and caring throughout the school.
- Viper Open House was held last week and was well attended; great soup and bannock bread was provided.
- September 19 was Powley Métis Day; Métis sash was created by students and wound down the main hall.
- September 25 is Francophone Day; students to wear green and white.
- September 26 is the Terry Fox Run; Parent volunteers are needed.
- September 27 is X-C run at Mt. Evergreen; 80 students signed up.

- October 1<sup>st</sup> is Orange Shirt Day to promote awareness of the residential school system.
- October 17 is picture day.
- December 17 is the Christmas concert; it was a huge success last year; silver collection this year to go towards field trip transportation (nearly \$1K was raised via silver collection last year).
- Rebranding of the school has been a success; pleased with the new brand/branding statement.
- Lisa met with Wave Marketing to discuss Valleyview Viper gear that will be for sale soon; main colours to be navy blue and goldenrod; two timeframes for ordering – this fall, pre-Christmas and again in the spring.
- New uniforms will be needed for the school; parent council may help to cover the cost.
- Teachers will be getting new jackets with the new logo; possibly available for parent council members, too.
- The School Improvement Plan (SIP) will be going on the school website soon.
- September 30 is a PD day; Teachers will be looking at data for math, reading and writing levels for students in their classes.
- New KPDSB Strategic Plan is on the KPDSB website.
- Former Director, Sean Monteith has left, Carol Hron is acting while recruitment is underway for a new, permanent Director of Education for KPDSB.
- EQAO webcast to be held on Oct. 1 & 2 for parents/guardians.
- ALL communication will be sent home via email this year.
- The Valleyview website and Facebook page and the Valleyview Parent Council Facebook page will be used only for reminders.
- The Hot Lunch Facebook Group is being removed.

## 5. Teacher's Update

- The school has a new basketball net and new soccer nets and the students are thrilled to have more activities available for recess.
- An emergency evacuation exercise was held; students had to walk to the Calvary Church; it ran smoothly.

### **Additional Info Provided by Council Chair**

- Review of goals of Parent Council: Support students (fundraising), hot lunches, voice for parents.
- Some issues and concerns that are not appropriate for Parent Council may be better suited for a one-on-one discussion with school administrators.
- In July 2019, Shauna, as Co-Chair of 2018-19 Parent Council, was asked to provide a voice of parents and be a part of the recruitment process for the new Director; she provided input based on Parent Council's concerns and desires.

## 6. Finance

- A hot lunch budget line is going to be added to the School Council account.
- School council account balance is \$8,162.88.
- Lottery account balance is \$12,337.41.
- This year we will need to find a better way to keep track of ticket sales and deposits.
- Each individual teacher will have a budget line, with the total amount equal to \$10/student in their class; the funds do not need to be spent all at once.
- Teachers may request money for field trips at any time of year, not just at year end.

- Suggestion to have line item to support library every year.

**ACTION ITEM: Discuss finances in more detail at next meeting.**

## **7. Committee Business**

### **Fundraising**

#### Cookbook

- No recipes have been submitted for the cookbook since the letter went home last June.
- A paper submission form needs to be available.
- A minimum of 40 recipes are needed for the cookbook to be viable; submission deadline of October 4.
- A contest will be held for artwork for the cover and section dividers.
- The cookbook is more of a community builder than a fundraiser.
- The cost will depend on the number of recipes but will ideally be around \$20.
- It will be available for pre-order in mid-November and some copies will be available for purchase at the annual Craft and Bake Sale.

#### Craft and Bake Sale

- Annual craft and bake sale to be held Dec. 7 in the Valleyview gym.
- We will need to purchase trays and get them ready to be sent home.

#### TbayTel Grant

- Deadline to apply is October 3<sup>rd</sup>.
- Limited time to complete application, so we will apply for the spring grant instead.

### **Engagement & Involvement Goals**

- No skate & swim times are available at the Rec Centre this fall.
- Shauna already has an inquiry in about Mt. Evergreen rental.
- Consideration of a "Parents Only" fun night.
- Suggestion to put a Valleyview float in the Christmas parade, which is on Nov. 30; a sub-committee will be required to make this happen.

### **Hot Lunches**

- Hot lunch menu from October through to January will be posted and available for purchase.
- This year's hot lunch menu considered feedback that was received through the hot lunch survey last year.
- First hot lunches will be available after Thanksgiving.
- Volunteers will be needed on Tuesdays to hand out hot lunches; if interested in volunteering, send email to: [viperlunches@shaw.ca](mailto:viperlunches@shaw.ca)
- We will be doing parent-led hot lunches again this year.
- There is no time to do a fall feast this year; consider doing a spring feast.

## **8. Mabel's Labels Fundraiser**

- Kindergarten classes are doing a Mabel's Labels fundraiser to raise money to support their trip to Pinecrest.
- Information will be sent home with all students and shared on the school Facebook page, in case parents of children in other grades wish to order this product and support this fundraiser.

## **9. Request from Shelby Wickham, Librarian**

- Mrs. Wickham has submitted a letter, requesting up to \$800 from Parent Council to purchase books from the 2019 Forest of Reading Program.

**ACTION ITEM: Lisa to look further into this request and discuss this reading program with teachers.**

## **10. Next Meeting** - Tues. Oct. 8, 2019

## **11. Adjournment** - Meeting adjourned at 8:32 p.m.